STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

April 22, 2016

TO: ALL OFFERORS

FROM: PETER KOROLYK
            DEPUTY DIRECTOR

SUBJECT: **ADDENDUM TO REQUEST FOR INFORMATION
            CONTRACT NO. GSS16772-EPROCUREMENT
            ELECTRONIC PROCUREMENT SOLUTION**

ADDENDUM #1

This addendum is provided in response to the vendor questions that were received for the Request for Information to Contract No. GSS16772-EPROCUREMENT.

Q1.   Given the many line items provided, is there any way to get an extension?

Answer (A).   No.

Q2.   Is it the state's intent to do a full state-wide rollout or are there intentions to do a pilot program?

A. Delaware looks to complete a state-wide rollout.

Q3.   Are the current systems the state is using being used by just the state or other programs as well?

A. The state is using a procurement system, principally administered by Government Support Services, but which is accessible to other political subdivisions at no cost.

Q4.   The RFI refers to a partially completed work product. Is the intention to complete it, or to use the partial deliverable or abandon it?

A. Government Support Services (GSS) would like to fully enable the current system. Full or partial enablement is dependent on promised versus delivered functionality and/or what alternative solution can be offered and provided by a subsequent vendor, if necessary.

Information related to the current awarded contract may be found at the Court of Chancery of the State of Delaware, the Civil Action reference is C.A. No. 12050-VCMR. http://courts.delaware.gov/chancery/ Docket Information at the Court of Chancery is available for a fee if requested from the link referenced above. The State of Delaware is not responsible for any cost incurred by a Vendor in response and preparation to this Request for Information.

Q5.   Is any of the work product in operation or planned to be? If so what does or will it do?

A. Procurement functionality is currently being used. Supplier management, contract repository and sourcing features are being implemented.

Q6.   How many users of the system will there be?

A. The system may have 40,000 individual users, but the state would like to enable full public transparency, which could create unlimited read only access.

Q7.   How many vendors are expected to log in?

A. Vendor login will depend on features being access. Procurement and sourcing access may be limited to a select subset. Solicitation access and visibility could open the system to thousands of unique visitors.

Q8.   How many internal (non-vendor users), at how many physical locations?

A. The system may have 40,000 individual users, but the state would like to enable full public transparency, which could create unlimited read only access. Non-vendor users could be a hundreds if not thousands of physical locations.

Q9.   Will there be the financial system of record that Procurement will need to link to?

A. No planned integration is scheduled. The state would like to consider a future financial integration with the state's Oracle system.

Q10.   What implementation resources is the State planning to assign to the implementation?

A. The state will be using internal project resources to assign to the project implementation.

Q11.   Is there an RFI list that we need to get on?

A. Registration is not required to respond to the RFI.

Q12.   Or any paperwork that must be completed before we submit the response to the RFI?

A. No.

Q13.   What criteria will determine if an RFP is to follow this RFI, or do you already intend to issue an RFP?

A. Issuance of an RFP may be conditional if the state realizes enhanced project completion and extends the existing contract. Or, if the state discontinues or is unable to extend the contract/project with the current vendor.

Q14.   If you are, do you know the timeframe when you will release an RFP?

A. A defined timeline for release of an RFP has not been determined.

Q15.   Is this targeted for Small Business Set Aside consideration?

A. No.

All other terms and conditions remain the same.

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3